



# New Domain Name Order Form

## SECTION 1: COMPANY DETAILS

Company Name:

ACN

Trading or Business Name:

RBN, ABN or ARBN

**IF NO ACN, PLEASE EXPLAIN THE NATURE OF YOUR ORGANISATION.**

*(Sole Trader, Partnership [please attach a list of all partners], Government Body, Corporation [please provide reference number])*

Street / Site Address:

Billing Address:

Technical Contact:

Position:

Billing Contact:

Position:

Phone:

Fax:

Phone:

Fax:

Email:

Email:

## SECTION 2: DOMAIN NAME DETAILS

**A. Level Of Service - .com.au Applications Only (Other Domain Administrators DO NOT have specified turn around times)**

Standard \$150.00 – 3 Days

Express \$300.00 – 24 hours

**B. Who will manage your Domain Name?**

Telcotalk should manage our Domain Name

We will manage our Domain Name\*

**C. New Domain Name Request – Please read below carefully to assist you in choosing a suitable domain name:**

1. Please make three choices for a Domain Name, in order of preference.
2. The domain name must be unique and directly derived from the name registered against the ACN, RBN or ARBN.
3. Domain Name must only include alphanumeric characters (a-z, 0-9) and hyphens (-). You cannot use underscores (\_) spaces, full stops or other punctuation marks. A Domain Name must not start or finish with a hyphen.
4. In ordinary circumstances, only one domain name will be permitted for any organisation.
5. This application does NOT assign any rights to use the Domain Name until assigning body has approved the name.
6. Telco in a Box will only register and redelegate .au, .nz and US domain names (domains from other countries can still be hosted by Telco in a Box).

**First Choice:**

**Second Choice:**

**Third Choice:**

\*You must be able to configure and maintain your own name server to manage your Domain Name. Telcotalk can act as your secondary name server if required.

**D. Does your organisation have any other Domain Names registered, or currently pending registration? If so, please list them and explain why multiple names are required.**

**SECTION 3: PRICING & PAYMENT AGREEMENT**

Domain Name Registration: \$  PLUS Annual Management Fee: \$

Payment Attached  Raise Invoice Purchase Order Number:

Card Type:  VISA  Bankcard  Mastercard  AMEX     AMEX ID

Cardholder's Name:  Cardholder's Signature:

Card Number:           Expiry Date:

I confirm that I have read the terms and conditions. I understand that I am liable for all charges incurred on this account, and that they will be billed against my credit card or by monthly invoice on 14 day terms. I acknowledge that the material accessible via Telcotalk Communications is varied and that Telcotalk Communications is not in any way responsible for the nature and content of that material, access to that material and use of that material. I am aware that I must provide written notice one month prior to cancellation of subscription to this service. All prices quoted by Telco in a Box are exclusive of GST for business and government customers only. If any supplies Telcotalk Communications make are subject to GST, Telco in a Box will charge GST on those supplies in addition to the prices quoted. Telcotalk Communications will issue compliant Tax Invoices in respect of its supplies to ensure input tax can be claimed by our customers.

Client Representative Signature:  Name (Block Letters):  Position:  Date:

Telcotalk Communications Representative Signature:  Name (Block Letters):  Position:  Date:

Telcotalk Communications Manager Signature:  Name (Block Letters):  Position:  Date:

Path to Market:

Partner Name:  Partner ID:

Team: